

Harford County Board of Estimates Meeting

May 19, 2015
1:00 p.m.
2nd Floor Conference Room
220 South Main Street
Bel Air, Maryland 21014

Present:

Richard Slutzky, County Council President
William Boniface, Director of Administration
Margaret Hartka, Senior Assistant County Attorney
Karen D. Myers, Director of Procurement
Timothy Hopkins County Executive Appointee
Timothy F. Whittie, Director of Public Works
Robert Sandlass, Treasurer

Absent:

Warren L. Hamilton, County Council Appointee

Mr. Boniface, acting as chair, called the meeting to order.

Approval of Minutes of the May 5, 2015 Board of Estimates Meeting

The minutes of the May 5, 2015 Board of Estimates Meeting were approved by general consensus.

Item No. 05-19-15-01

Mr. Boniface presented Solicitation No. PM 96-002; Fourth Addendum to Lease Agreement, 101 S. Main ST., Suite Numbers 100, 102, and 104, Bel Air, Maryland; Negotiated Procurement

Mr. Whittie made a motion to approve the recommendation, seconded by Mrs. Myers.

Ms. Nina Smeltzer from Procurement, Property Management Division said that Harford County wants to enter into a Fourth Addendum to Lease Agreement with GRINDON LANE, INC. and CAPSA, INCORPORATED, now known as COURTLAND AND ST. PAUL STREET ASSOCIATES, INC., trading as CAPSA, so it can lease a portion of the property known as 101 S. Main St, Suite Numbers 100, 102 and 104, Bel Air, Maryland, which is the current location of the Harford County State's Attorney's Office, Family Support Division. The rent is \$39,942.36 for year one rising by 2% each additional year through year five.

The Department of Procurement, Div. of Property Management recommends award to GRINDON LANE, INC., a Maryland corporation, and CAPSA, INCORPORATED now known as COURTLAND AND ST. PAUL STREET ASSOCIATES, INC., a Maryland corporation trading as CAPSA, in accordance with Section 41-25 of the Harford County Code.

The motion was approved in a roll call vote.

Item No. 05-19-15-02

Mr. Boniface presented Solicitation No. 15-167: Pool dehumidification unit replacement at Forest Hill Activity Center; Competitive Sealed Bid

Mr. Whittie made a motion to approve the recommendation, seconded by Mr. Slutzky.

Ms. Angela Hoover from the Department of Parks and Recreation said this will replace the existing HVAC system on the pool side of the Forest Hill Activity Center with a new unit in a different location. .

The Department of Parks and Recreation recommends award in the amount of \$200,195.00 to Mechanical Engineering & Construction Corporation of Catonsville, MD in accordance with Section 41-25 of the Harford County Code.

The motion was approved in a roll call vote.

Item No. 05-19-15-03

Mr. Boniface presented Solicitation No. 15-279; SISCO-Worker's Compensation Self-Insurance Claim Service Agreement; Piggyback – Cecil County Government

Mr. Whittie made a motion to approve the recommendation, seconded by Mrs. Myers.

Ms. Melissa Lambert, County Attorney said this service is for the administration and payment of workers' compensation claims. This service will replace the workers' compensation claims currently handled in-house.

The Department of Law, County Attorney, recommends award in the amount of \$92,000.00 to SISCO of Baltimore, MD in accordance with Section 41-25 of the Harford County Code.

The motion was approved in a roll call vote.

Item No. 05-19-15-04

Mr. Boniface presented Solicitation No. 15-197; Sub-surface Explorations for Engineering Projects in Harford County; Competitive Sealed Bid

Mr. Whittie made a motion to approve the recommendation, seconded by Mr. Slutzky.

Mr. Glen Hebel from the Department of Public Works; Engineering said this is an on call requirements contract to procure sub-surface explorations for various projects throughout Harford count with funds available on a project by project basis.

The Department of Public Works, Engineering recommends award in the not to exceed amount of \$75,000.00 per year to DIW Group, Inc. t/a Specialized Engineering in accordance with Section 41-25 of Harford County Code.

The motion was approved in a roll call vote.

Item No. 05-19-15-05

Mr. Boniface presented Solicitation No. 51-195; Well Equipment Maintenance Services; Competitive Sealed Bid

Mr. Whittie made a motion to approve the recommendation, seconded by Mrs. Myers.

Mr. Jim Hynes from the Department of Public Works, Water and Sewer said this contract pertains to potable wells within the water and wastewater system. The scope of services includes, but is not limited to: Operation testing and maintenance inspections, repairs, consultations, and replacement parts.

The Department of Public Works, Water and Sewer recommends award in the not to exceed yearly amount of \$75,000.00 to A.C. Schultes of Maryland Inc. of Millersville, Maryland in accordance with Section 41-25 of the Harford County Code.

The motion was approved in a roll call vote.

Item No. 05-19-15-06

Mr. Boniface presented Solicitation No. 15-126; Heavy Duty Buys Lifts; Intergovernmental Cooperative Purchase COOP Bid through Houston-Galveston Area Council of Governments HCGACBUY, Bid #FL03-13

Mr. Whittie made a motion to approve the recommendation, seconded by Mr. Slutzky.

Mr. Robert Andrews from the Office of Economic Development said this is for the purchase of one set of heavy duty mobile bus lifts for the Harford Transit maintenance facility. This purchase is 90% approved grant funded. Harford County's portion is 10% which is \$3,908.89

The Office of Economic Development recommends award in the amount of \$3,908.89 to Automotive Resources, Inc. in accordance with Section 41-25 of the Harford County Code.

The motion was approved in a roll call vote.

There being no further business to discuss, the meeting adjourned.

Respectfully submitted,

Sharon Vanden Eynden
Recording Secretary